

Athens City Schools

Reorganization/Transition 2011-2012



Athens City Schools "Things To Do" for Reorganization 2011-2012

1	Moving Plan Pre-K to CP (4 classrooms) and IS (3 classrooms) Furniture and room assignments
2	Pre-K fitting in - supplemental service funds
3	Moving Plans - other grades 2nd & 3rd grades 5th & 6th grades
4	Christmas letters visits parent meetings
5	Staffing Supplemental Services Classroom teacher assignment
6	Transportation Plan
7	Furniture - moving dates for teachers
8	School schedule * Pre-K *K-5 *6-8
9	Textbooks and library books
10	School number configurations to state
11	Linda Comerford - summer schedules - home rooms
12	Intramurals -- WS and NC
13	Kids Connection Plan
14	9th grade and Four Star History
15	Middle School Name - Athens City Middle School - sign Extra Curricular Arts Foundation meeting

16	Technology Plan
17	Grading Period
18	Enrichment

19 Cafeteria

Meetings to schedule

- 1 Pre-K
- 2 Kids Connection
- 3 Transportation
- 4 Middle School extra curricular
- 5 IS/ CP WS/NC Middle School
- 6 Technology
- 7 PTO and Family Engagement
- 8 Special Ed/Title

This brainstorming list was developed into the "Transition Plan".

Moving Plan (#'s 1, 3, 7)



Move Pre-K to Ingleside and City Park

- 4 programs to City Park and 3 to Ingleside
- Time and Schedule
 1. Pre-K will move first week school is out. Date: May 30-June 3
 2. Principals and Maintenance Supervisor will be responsible to empty classrooms , have them cleaned, and ready to receive Pre-K equipment.
 3. Teachers will move personal items/belongings from building to new location.
 4. Movement within the buildings will be the principal's and Maintenance Supervisor's responsibility.

Moving Plan (#1, 3, & 7)

Move Third Grade to North City and Westside

- A. Internal movement directed by Principal
- B. Student desks
- C. Chairs
- D. Teacher desks will remain in existing classrooms
- E. Teacher's belongings/items will be moved by teachers



Moving Plan (#'s 1, 3, & 7)

Move Sixth Grade to Middle School



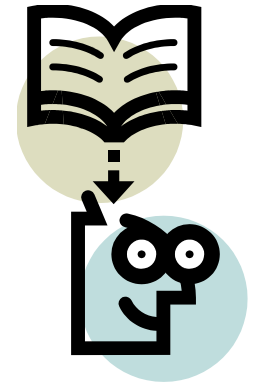
- Internal movement directed by Principal
- Teacher's belongings/items will be moved by teachers
- Athens City Middle School will need student chairs
 - will wait to see if other schools have extra chairs before purchasing any
- Athens City Middle school will need long cafeteria tables.
 - Used tables have been located in Cleveland - \$500 each 12 ft long with attached seating for 12 students. Board approved purchase of 16 tables using BEP Reserve funds to make purchase.

Pre-K and Supplemental Services (#2)

1. Pre-K will provide its own supplemental services, with daily access to the gym at a specific time/schedule.
2. Pre-K funds and BEP Reserve will be used to remove existing playground equipment @ Four Star. The plan for Four Star's playground equipment may be to surplus and sell equipment and other items.
3. Black plastic barriers @ Four Star will go to Westside School. Westside personnel are responsible for moving barriers.
4. Portable storage unit at Four Star will go to City Park.
5. Pre-K funds and BEP Reserve Undesignated Fund Balance will be used to help fence existing playgrounds at City Park and Ingleside. Principals have completed diagrams of playground area and determined footage, gates, etc. for fencing playgrounds. Maintenance Supervisor has finalized plans and will oversee bid process and actual installation of fencing. Bid opening is 2:00 p.m. on April 13.



Parent Meetings (#4)



1. Principals were encouraged to send letters and have informational meetings before Christmas and throughout the year for incoming grades.
2. Principals will visit other schools to welcome incoming grades. Some visits have already occurred and others are scheduled.
3. Concerns will be addressed during the meetings or referred to the appropriate staff to be addressed.

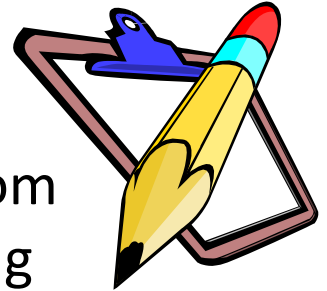
Other means of Public Notifications (#4)

1. Once approved by the Board of Education, the Transition Plan will be posted on Athens City Schools' website and sent to employees via e-mail.
2. The plan may be posted on Facebook.
3. Thru cooperation with the DPA, periodic news articles will cover individual parts of the plan as they occur.



Staffing – Classroom Assignments (#5)

1. Principals and central office will establish the staffing levels for each school. This will include classroom teachers and other staff.
2. Principals will submit a plan of staff assignment. The plan will include: grade level assignments and classroom assignments by name. The plan shall include a building plan. All of this information becomes part of the final plan.
3. Administrators and Director will decide the employees that may not be rehired. This may include some permanent terminations and some that may be rehired at a later date. (This will be affected by both the enrollment changes and the FY12 budget.)
4. Tenured teachers will be told of their assignments March 29, 2011. All others personnel, non-tenured teachers and non-instructional staff, will be informed on or after May 15.




Transportation Plan (#6)

1. No major bus or route changes are anticipated.
2. Sixth graders in Kids Connection will be bused to/from Westside and North City, if necessary.
 - Depending on Kids Connection's schedule, bus transportation may or may not be needed.



School Schedule (#8)



Grade	Starting Time	Ending Time
Pre-K	8:30 a.m.	2:00 p.m.
 No proposed change for Pre-K.		

Grades	Current School Time For 2011-2012	Under consideration for 2012-2013 school year*
K-5	8:20 a.m. – 3:20 p.m.	7:55 a.m. – 2:55 p.m.
6-8	7:45 a.m. – 2:45 p.m.	8:30 a.m. – 3:30 p.m.



*Board approved the study of possible change in revised school start and finish time. Recommendation to be made for the 2012-2013 school year.

Grading Periods (#8)

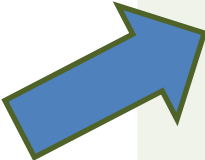
Current Grading Periods

6 weeks

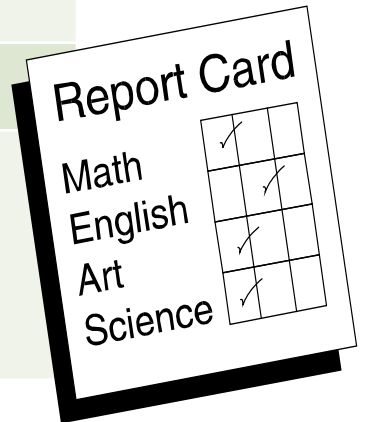
9 weeks

Pre-K thru 2nd

Grades 3-8



Proposed Grading Periods
9 weeks for all grades



Board approved 9-week grading periods for all grades.

Textbooks – Library Books – Materials & Supplies (#9)

1. Principals will meet to decide what and how textbooks, library books, and other materials will be transferred.
2. Principals will coordinate the transfer of textbooks and materials.
3. Library books to remain in existing libraries.
4. New school funds will be used to address any grade level deficits in library materials.



School Numbers and Configurations to State (#10)

- Notification process has been completed by Director and Information Specialist.

School Information	
School Name	Grades Served
City Park School	Pre-K thru 2 nd
Ingleside School	Pre-K thru 2 nd
North City School	3 rd – 5 th grade
Westside School	3 rd – 5 th grade
Athens City Middle School	6 th – 8 th grade



North City & Westside Intramurals (#12)

1. Fourth and fifth graders shall participate in intramurals.
2. Sixth graders may participate in intramurals if attending Kid's Connection at North City or Westside (to be determined).
3. Principal and Physical Education teacher(s) shall develop the plans.



School Camp (#12)



School	Grade	Event
Athens City Middle School	8 th	Overnight
Westside and North City	3 rd	No camp
	4 th	1 day camp
North City	5 th	Overnight
Westside	5 th	Overnight

The Board approved the grades that will attend camp. Schedules will be determined at a later date.



NOTE: The specifics of camp will be revisited. The goal is to reduce transportation costs. Camps will end and other camps begin on the same day whenever possible to facilitate the transportation.



Kids Connection (#13)



- Grades Pre-K thru 6th shall be served.
 - Kids Connection shall be at 4 sites: Ingleside, City Park, North City, & Westside
 - 6th grade will be bused to/from Middle School to/from North City & Westside, if needed
- Results of Family Engagement Survey show a high interest in having a Kids Connection program at middle school. An additional survey will be completed. Funding may be available thru LEAPS grant application. Grants are only available for new sites.
- Coordinator of Kids Connection will have an office or classroom @ Ingleside

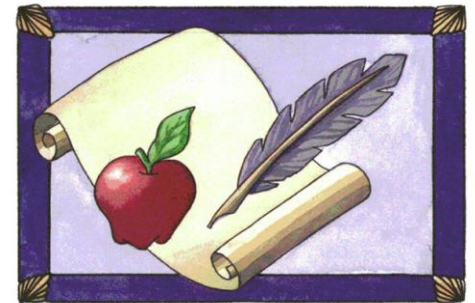
Kids Connection continued... (#13)

1. Principals will be in charge of the instructional programs of Kids Connection
2. Principal will determine which classrooms in his/her building that Kids Connection will use for activities
3. Coordinator will meet with North City and Westside principals in the spring to start planning for 2011-2012.



9th Grade and Four Star Histories (#14)

1. Mike Simmons and Linda McGill will be responsible for writing the Athens Junior High 9th grade history and creating a historical display at the Athens City Middle School.
2. Janey Morris shall do the same for the Four Star program. The display will be at the Central Office.
3. Both histories shall become part of the Board of Education minutes.



Middle School (#15)

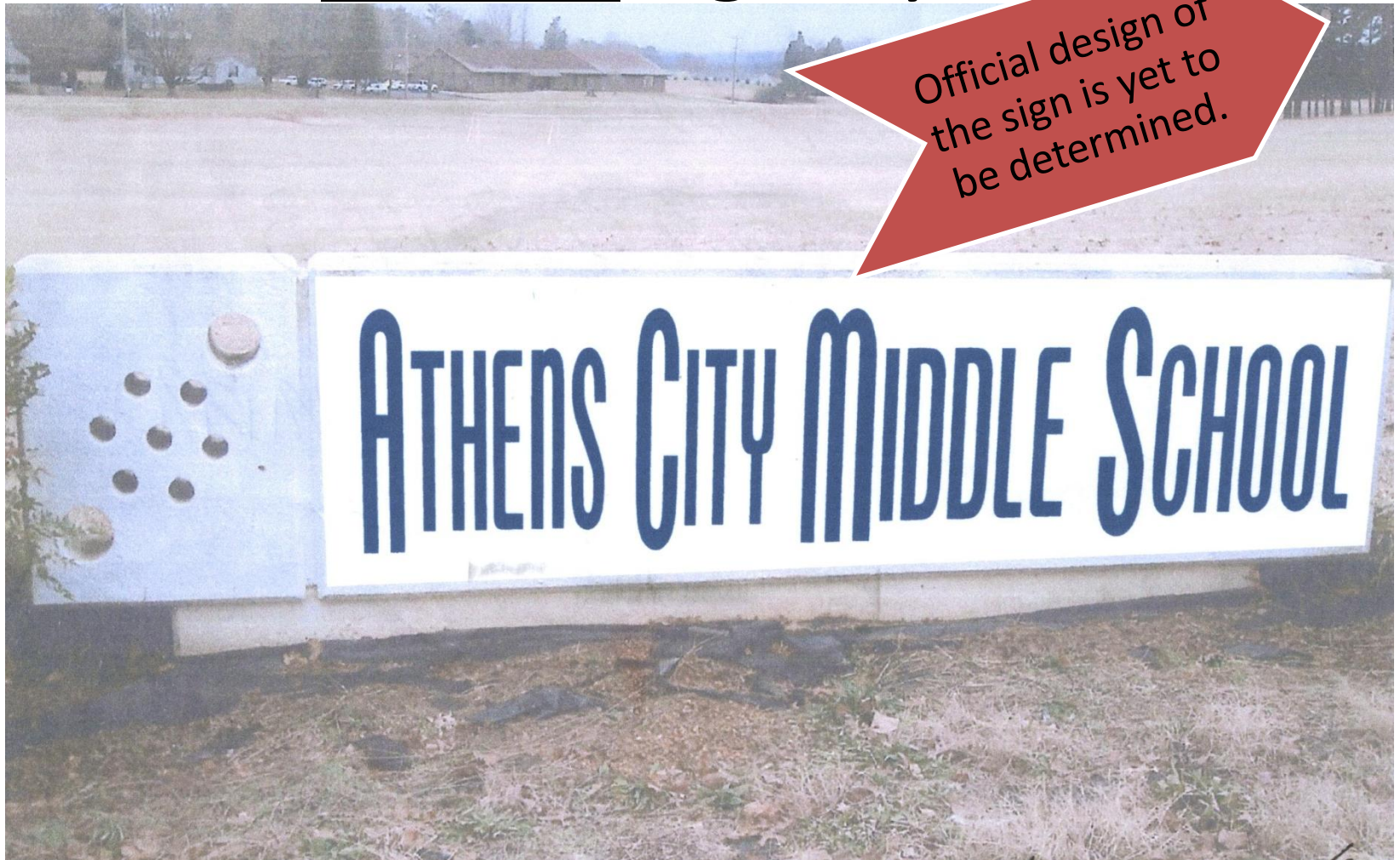
1. Name of the middle school will be:

Athens City Middle School

2. The sign will be changed by June 2011
 - Central office will make arrangements and provide funding for the sign changes.



Sample sign layout



Sample sign options

Official lettering of the sign has not been determined.

**ATHENS CITY MIDDLE
S C H O O L**

**ATHENS CITY MIDDLE
SCHOOL**

ACMS
ATHENS CITY MIDDLE SCHOOL

A T H E N S
CITY MIDDLE SCHOOL

**Athens City
Middle School**

**ATHENS CITY
MIDDLE SCHOOL**

Athens City
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ATHENS CITY
Middle School

Middle School (#15)

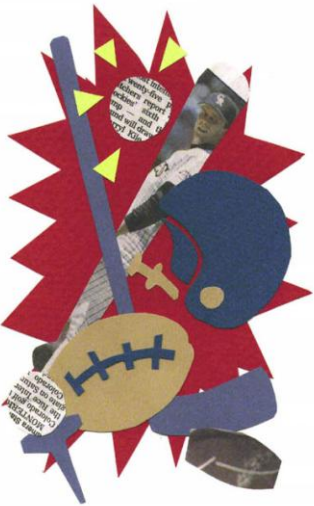
SPORTS

Girls' & Boys'

- *Basketball
- *Track
- *Golf
- *Cheerleading
- *Tennis
- *Cross Country
- *Soccer

Girls' Softball

Boys' Baseball





Middle School (#15)

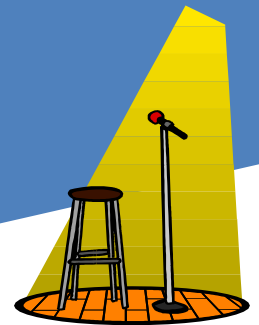
Fine Arts for grades 6, 7, & 8

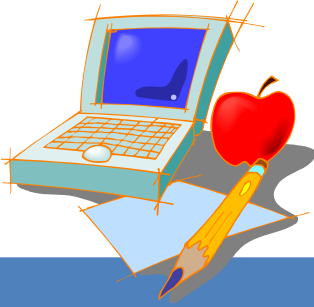
- Visual Arts
- Theatre
- Music/Chorus
- Band



Possible Clubs

- Science Olympiad
- Debate
- Math Bowl
- Public Speaking
- Art
- Theatre





Technology (#16)

Laptop Computers	Each teacher will be responsible for his/her assigned laptop and will take it with him/her to new school/classroom. With net loss of 3 computers due to the transition, 3 laptops will be purchased by Technology Department.
Desktop Computers	For teachers that do not have a laptop computer, teacher desktop computers will be moved within the school building or new location by Technology Department personnel.
	Student desktop computers will not be moved from building to building, nor classroom to classroom. Technology Department personnel will move software for teachers changing building assignments.
	Any special requests not covered here will be discussed and decided by the Director of Schools, Principal, and Technology Supervisor.
	All labs will remain at current schools

Technology continued... (#16)

Active Boards	No board will be moved. Any needed tech training will be provided by Technology Department.
E-Rate Funding and Internet Access	Pre-K Teacher computers will have internet access. Pre-K student computers will not have internet access since Pre-K connectivity is not provided thru E-Rate funds.
Change of URL for middle school	Technology supervisor will change URL from AJHS to ACMS – effective July 1, 2011.



Enrichment Services (#18)

1. Will be reorganized to provide services at the student locations and to increase the amount of direct service time.
2. Changes will result in \$7,000 savings for transportation.
3. Changes will also increase funds for special education, and increased services for students.





Cafeteria (#19)



1. One of the part-time Pre-K cafeteria workers will be added to the Middle School staff. The other part-time position will be eliminated.
2. Pre-K students will eat breakfast and lunch in the classrooms.
3. Kindergarten thru 2nd grade students will eat breakfast and lunch in the commons area.
4. “Offer vs. Serve” area at Westside will have to be modified to accommodate 3rd grade students.

Students, Parents, Personnel, and
Community

Thank you in advance!

Thank you for your help in making this transition
a successful one!

We look forward to having many positive changes
at Athens City Schools to continue successful
education of our students, your children.

The Athens City Board of Education

